

Legal Aid Society of Mid-New York (LASMNY), Inc.

JOB POSTING

September 28, 2020

STAFF ATTORNEY – COVID 19 Tenant Legal Assistance Initiative **Binghamton, Syracuse, Utica**

The Legal Aid Society of Mid-New York (LASMNY), Inc. is committed to a diverse, well balanced and inclusive workforce. We strongly encourage applicants from all backgrounds and walks of life to apply for our positions.

Equal Opportunity Employer/Affirmative Action Employer.

The Legal Aid Society of Mid-New York, Inc. is a non-profit public interest law firm. We provide free legal information, advice and representation to people who are unable to afford a lawyer. The program area includes (13) counties: Broome, Chenango, Cayuga, Cortland, Delaware, Herkimer, Jefferson, Lewis, Madison, Oneida, Onondaga, Oswego and Otsego. In addition, our Farmworker Law Project services the entire New York State out of our New Paltz Office.

Visit us at www.lasmny.org.

The Legal Aid Society of Mid-New York, Inc. (LASMNY), is actively seeking a full-time Staff Attorney to implement and oversee a new pro bono housing project, funded by the New York State Office of the Attorney General, the COVID-19 Tenant Legal Assistance Initiative. This project will serve tenants within our 13 county service area (Broome, Cayuga, Chenango, Cortland, Delaware, Herkimer, Jefferson, Lewis, Madison, Oneida, Onondaga, Oswego and Otsego), with an emphasis on rural counties. This position may be located in our Binghamton, Syracuse or Utica offices. Reports to LASMNY's Director of Pro Bono Programs.

Essential Job Functions

The attorney will work with judges, bar associations, and other stakeholders to plan and implement expanded pro bono services for tenants. The attorney will also provide direct legal services to tenants on a limited basis. The attorney's activities will include developing a recruitment and training plan for pro bono attorneys. The attorney will work with bar associations to develop continuing legal education programs to train pro bono attorneys on COVID-19 related housing issues, which will be offered without charge as a way to train and recruit new volunteers. The attorney will implement attorney of the day programs at various housing courts as well as other programs to advise tenants of COVID-19 related rights and defenses. The attorney will work with LASMNY and other legal services providers to develop a report on systemic issues impacting tenants, including the impact of COVID-19. The attorney will work with

LASMNY pro bono and technology staff, the courts and other stakeholders to develop virtual program components to the extent necessary during the pandemic. The attorney will be required to comply with all LASMNY policies and procedures and grant-based reporting requirements.

Job Qualifications

Law degree from an accredited law school. New York State Bar admission is required. Prior experience with pro bono programs and/or housing related experience is strongly preferred. The successful candidate will possess excellent research, writing, communications and organizational skills. The position also requires strong interpersonal and problem solving skills. Must be able to communicate effectively with clients, staff, volunteers, and court personnel. Must be able to work independently, efficiently and also collaboratively with others both within and outside LASMNY. Commitment to serving indigent community members. Bilingual or multilingual a plus.

LASMNY offers a generous benefit package, effective as of date of hire. Medical, vision, dental, life, supplemental life, voluntary, FSA, HAS, 403(b), SEP/IRA, mileage reimbursement, training, registration fees, NYS/County Bar dues, PTO, Parental Leave, Bereavement Leave, Jury Duty, Bar Exam Leave, EAP, Loan Repayment and (13) Holidays.

Salary depends on experience.

Application Process - We encourage interested qualified applicants to apply for this position by providing a cover letter, resume, writing sample and contact information for (3) professional references at jobs@LASMNY.org.